

No. 13020/1/2017-Estt(L)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel & Training  
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Old JNU Campus, New Delhi 110 067  
Dated: 28.12.2017

**OFFICE MEMORANDUM**

Subject:-Grant of Special Casual Leave for the purpose of blood donation- Reg.

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The undersigned is directed to refer to the provisions of this Department's O.M. dated 8.10.1956, which provides for grant of Special Casual Leave to a Government servant who donates blood on that day.

2. In this regard, it is noted that presently this rule applies only to whole blood donation and does not cover apheresis donation. It is felt that the rule should cover apheresis donation as well since it will have the added advantage of getting blood components like platelets, plasma etc.

3. In view of the above, it has now been decided that Special Casual Leave may be granted for blood donation or for apheresis (blood components such as red cells, plasma, platelets etc.) donation at licensed Blood Banks on a working day (for that day only) up to a maximum of 4 times in a year on submission of valid proof of donation.

*o/c*  
(Sandeep Saxena)

Under Secretary to the Government of India

To:

All Ministries/Departments as per standard mailing list

✓ NIC, for uploading on the website of this Deptt.